

**WEST FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**



MEMBERSHIP INFORMATION PACKAGE

General: Local Emergency Planning Committees (LEPC's) were created under provisions of the **Emergency Planning and Community Right-To-Know (EPCRA)** Act of 1986, also known as Title III of the Superfund Amendments and Reauthorization Act (SARA). EPCRA is a hazardous materials law. Its purpose is to gather information from fixed locations storing certain types and/or amounts of hazardous materials and to facilitate planning for response to emergencies and exposure to these substances. The goal of the West Florida LEPC is to implement EPCRA in Florida's western seven counties. This includes plan development, providing training and exercising opportunities for responders, and to supply information to the public about chemicals located within their community and what to do in an emergency.

Primary Membership: Persons interested in becoming members of the LEPC are encouraged to first become active attendees of quarterly meetings and subcommittees. LEPC meetings are usually held on the third Wednesday of January, April, July and October each year. Subcommittee meetings are held at many different times, and include transportation, training, exercising, plan review, and public awareness functions. Members cannot miss more than three meetings in a row. Removal is automatic. Membership terms run for two years in even numbered years from July 1 to June 30. All memberships expire on June 30 of even number years and reapplication must be made by staff to continue membership. All aspects of the Sunshine Law and Code of Ethics must be followed since this is a public committee position.

Alternate Membership: LEPC members do not have to have an alternate. However, the LEPC recommends that each member designate an alternate. Since three consecutive absences require automatic removal of a member, alternate members serve the purpose of officially representing a member and counting towards attendance. Alternates may also vote in the absence of the member. *When nominating an alternate, use the appropriate form in this package and provide a letter addressed to the Chairman of the LEPC confirming the nomination.*

Application Process: Applications are taken from prospective members at any time during the year. The process of membership includes consideration and a formal motion of nomination at an LEPC meeting, and approval by the State Emergency Response Commission (SERC) at its next meeting following the LEPC meeting.

Applications can be submitted by:

Email: lepc@wfrpc.org

or send via mail to:

West Florida LEPC

West Florida Regional Planning Council

PO Box 11399

Pensacola, FL 32524-1399

Tel 850-332-7876

FAX: 850-637-1923

**WEST FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**



PRIMARY MEMBER APPLICATION

Please complete each line

Application type: **PRIMARY MEMBER** Date of Application: _____

Nominee's Name (Applicant): _____

I. Occupational Information

Place of Employment: _____

Job Title: _____

Work Phone: _____ Fax: _____ Cell: _____

Business Address: _____

City _____ Zip _____

Email Address: _____

II. Personal Information:

Phone (Home): _____ Cell/Pager/Other: _____

Home Address: _____

City _____ Zip _____

III. Emergency Contact:

List someone who could be called if an emergency should arise:

Name _____ Relationship _____

Phone _____ Cell _____

IV. Select the Occupational Category for which you are applying:

- | | | |
|---|---|--|
| <input type="checkbox"/> Elected State & Local Official | <input type="checkbox"/> Emergency Management | <input type="checkbox"/> Firefighting |
| <input type="checkbox"/> Hospital | <input type="checkbox"/> Health | <input type="checkbox"/> Law Enforcement |
| <input type="checkbox"/> Local Environmental | <input type="checkbox"/> Hospital | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Broadcast & Print Media | <input type="checkbox"/> "Community Groups | <input type="checkbox"/> Facility Owner/Operator |
| <input type="checkbox"/> Non Elected Local Official | <input type="checkbox"/> Interested Citizen | <input type="checkbox"/> Water Management District |

V. Describe your Relevant Experience (resume may be attached):

VI. Brief statement of your interest in serving on the LEPC:

VII. Alternate Member Selection

Have you selected an Alternate Member? _____ Yes _____ No

If, so provide Alternate Member's application and **submit a letter** to LEPC Chairman, Richard Delp, stating your desire to nominate the individual as your alternate member.

Primary Member's Signature: _____

**WEST FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**



ALTERNATE MEMBER APPLICATION

Please complete each line

Application type: **ALTERNATE MEMBER** Date of Application: _____

Nominee's Name (Applicant): _____

Primary Member's Name: _____

Are you replacing a currently named alternate member? ____ Yes ____ No

If yes, what is that person's name? _____

I. Occupational Information

Place of Employment: _____

Job Title: _____

Work Phone: _____ Fax: _____ Cell: _____

Business Address: _____

City _____ Zip _____

Email Address: _____

II. Personal Information:

Phone (Home): _____ Cell/Pager/Other: _____

Home Address: _____

City _____ Zip _____

III. Emergency Contact:

List someone who could be called if an emergency should arise:

Name _____ Relationship _____

Phone _____ Cell _____

IV. Describe your Relevant Experience (resume may be attached):

Alternate Member's Signature _____

NOTE: The Primary Member *must* include a letter addressed to the LEPC chairman along with this form certifying the nomination of the alternate member named above. SERC policies require this letter.

Is Letter of Recommendation Attached: ____ Yes ____ No