

FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION (TPO)
MEETING MINUTES - WEST FLORIDA REGIONAL PLANNING COUNCIL (Designated Staff)
SANTA ROSA COUNTY BOARD OF COUNTY COMMISSION CHAMBERS
6495 Caroline Street; Milton, Florida

April 8, 2015

Members Attending:

Councilman Charles Bare, Chairman	Pensacola City Council
Commissioner Jayer Williamson, Vice Chairman	Santa Rosa County Commission
Councilman Gerald C. Wingate	Pensacola City Council
Councilman Brian Spencer	Pensacola City Council
Councilman P. C. Wu	Pensacola City Council
Commissioner Grover C. Robinson	Escambia County Commission
Commissioner Steven Barry	Escambia County Commission
Commissioner Doug Underhill	Escambia County Commission
Commissioner Lumon May	Escambia County Commission
Commissioner Wilson Robertson	Escambia County Commission
Mr. Mike Crittenden	Escambia County Area Transit
Commissioner Don Salter	Santa Rosa County Commission
Commissioner Bob Cole	Santa Rosa County Commission
Commissioner Lane Lynchard	Santa Rosa County Commission
Commissioner Rob Williamson	Santa Rosa County Commission
Commissioner Charles F. Gruber	Baldwin County Board of County Commission
Mayor Matt Dannheisser	City of Gulf Breeze
Councilman Jimmy Messick	City of Milton
Councilman Jerry Johnson	City of Orange Beach

Others Attending:

Michael Lowery	Amalgamated Transit Union Local 1395
John Fielding	Atkins
Wiley Page	Atkins
Jeff Roberts	Cardno
Tonya Ellis	ECAT
Tommy Brown	Escambia County
Colby Brown	Escambia County
Don Christian	Escambia County
Jonathan Owens	Escambia County BOCC
James Cronley	Pensacola
Bonita Player	EPR
Sergio Quevedo	HNTB
Chris Edmonston	FDOT
Kerrie Harrell	FDOT
Ray Kirkland	FDOT
Blair Martin	FDOT
Dave Mulholland	FDOT
Bryant Paulk	FDOT
Jason Peters	FDOT
Ryan Fetchko	GMB
Tanner Morris	Harper-Morris

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David Bear	The Lewis Bear Co.
Sherri Myers	CIL Disability Resource
Amber Iversen	Jacobs
Kaycee Lagarde	PNJ
Shawn Ward	Santa Rosa County
Ryan Novota	City of Pensacola
Buz Eddy	City of Gulf Breeze
Councilman Lloyd Hinote	City of Milton
Catherine Barnett	Citizen
Honor Bell, III	Citizen
Mae Dean	Citizen
Barbara Mayall	Citizen-CAC
Jim Mayall	Citizen
Nancy Model	Citizen
Terry Joseph	WFRPC
Jenny Cook	TPO Staff
Kate Daniel	TPO Staff
Vikki Garrett	TPO Staff
Traci Goodhart	TPO Staff
Gary Kramer	TPO Staff
Jill Lavender	TPO Staff
Mary Robinson	TPO Staff
Howard K. Vanselow	TPO Staff
Mary Beth Washnock	TPO Staff
Brandi Whitehurst	TPO Staff
Brian Youpatoff	TPO Staff
Dorothy McKenzie	TPO Staff

A. **CALL TO ORDER/PLEDGE/INVOCATION:** Chairman Bare called the meeting to order. Chairman Bare led the pledge. He said an opinion was received from the legal staff that works for the West Florida Regional Planning Council advising it was not in the best interest to continue with a prayer at the beginning of the meeting.

B. **APPROVAL OF AGENDA:**

Ms. Mary Beth Washnock introduced add-on items for the agenda.

1. Add-on Item - Resolution FL-AL 15-16 approving the Schedule Services and Notice to Proceed for an Orange Beach Transit Feasibility Study.

Councilman Wingate moved to approve the agenda with add-on item Resolution FL-AL 15-16 approving the Schedule Services and Notice to Proceed for an Orange Beach Transit Feasibility Study. The motion was seconded by Commissioner Gruber and unanimously approved.

2. Add-on Item – Consideration of Resolution FL-AL 15-17 Regarding a Maintenance of Traffic (MOT) Plan for the Pensacola Bay Bridge/Support the Maintenance of Traffic Plan recommendation for the

Pensacola Bay Bridge Replacement Project – Chairman Bare said the item was to have an informational presentation. He further stated there will be a presentation on the work product of the Maintenance of Traffic Technical Working Group.

Commissioner Underhill moved to add item for presentation of the Maintenance of Traffic Plan recommendation for the Pensacola Bay Bridge replacement project. Councilman Wingate seconded.

Councilman Brian Spencer requested allowing the board to move the item from an information item to an action item.

Chairman Bare said the TCC recommended the item be presented as an information item. He said the resolution, was not produced until the day before. He felt there was not enough public notice to take action on the item. He said a subcommittee and technical staff were appointed. He said the technical staff has questions about the recommendations. Chairman Bare thought they should present as an informational item, and have the subcommittee meet to go over the recommendations prior to the vote in June.

There was lengthy discussion to determine if the item should be presented for action at the meeting.

Commissioner Grover Robinson said the City of Pensacola, Escambia County, Santa Rosa County, and the City of Gulf Breeze met, and all tried to move it as fast as possible. He wanted to bring the items forward that day as action items.

Councilman Spencer made a substitute motion requesting action be taken on Resolution FL-AL 15-17. Commissioner Robinson seconded the motion.

Mayor Matt Dannheisser said he explained at the last meeting the urgency involved. He said any recommendations or suggestions for the Maintenance of Traffic (MOT) plan to be considered by FDOT needed to be received by FDOT well in advance of the beginning of July 2015. He said by the next meeting in June it would be too late. He said in February he stressed the need for a committee to be appointed, and it was. He asked that the substitute motion be added to the action agenda, for action, in case the members of the TPO decided it was ready to go forward.

Chairman Bare said they had discussions with the TCC and that Mayor Dannheisser's city manager came and asked for an informational item. It seemed to be okay to take action in June at that time.

Mayor Dannheisser said Chairman Bare had advised the TCC that the matter would not be added under any circumstances at the meeting that day (4/8/15) as an action item. In order to have it considered by the TCC the city manager made that request. He said the bylaws allow the TPO to consider it as an action item.

Chairman Bare said Section 1.09 of the bylaws states that any add-on item has to be authorized first by the chairman, and then subject to approval by two-thirds of the body. He said the City of Pensacola staff has serious questions about whether they should impose the recommendations on a design build contract. He was not sure action needed to be taken at the time without proper review by the technical staff.

Mayor Dannheisser said Section 1.09 said a request for a change must be received by the chairman or TPO staff one day prior to the meeting. He said the matter was submitted to staff and the entire body last week by staff at the City of Gulf Breeze.

Chairman Bare referred to Item #3 and stated that it says that TPO shall not take action upon any matter, proposal or item of business not listed on the official agenda; however, following the call to order, the TPO chairman could authorize the addition of new business with the approval of two-thirds of the voting members present constituting a quorum.

Commissioner Robinson said the group that was decided and moved forward, was the result of action of the TPO. He said Commissioner Wilson Robertson asked that he (Commissioner Robinson) participate on the working group. He said the group is a function of the TPO. He said if they allowed the item to move forward it would allow each board member to determine if it needs to go forward for more staff evaluation. He said the City of Gulf Breeze, City of Pensacola, Escambia County, and Santa Rosa County had staff at all three meetings, and they were all publicly noticed. He asked that it be allowed to come forward to be heard, and then make decisions.

Commissioner Robertson voiced that no harm could be done in hearing the item. Commissioner Lane Lynchard expressed that he was in agreement in hearing the item. Commissioner Steven Barry agreed that the item should be heard.

Chairman Bare clarified that on the original proposal they would not have voted to take action that day.

Ms. Barbara Mayall said she is a CAC member and did not receive the information until the day before. She said they only had one day to consider. She asked that it be an information item.

Chairman Bare asked Mayor Dannheisser if what they wanted to include was the resolution that was drafted the day before in the add on items. Mayor Dannheisser said that was correct and that the day before staff submitted to the board a proposed resolution, and the report of the working group that worked on the subject. He said this was the subject of Councilman Spencer's substitute motion.

Chairman Bare said there was a substitute motion to take the place of the original motion to add the item as an action item with the resolution and the documents included that were sent out the day before. He called for a vote. **The motion passed with two opposing votes.**

Ms. Washnock said both of the add-on items would be presented at the end of the actions section.

Commissioner Underhill asked to move Item A, regarding supporting of progression of Perdido Key Drive PD&E study earlier on the agenda because he would have to leave the meeting before the end.

Commissioner Underhill moved for Consideration of Resolution FL-AL 15-15 Supporting the Progression of the Perdido Key Drive PD&E Study to be addressed as the first action item, Councilman Wingate seconded and the motion passed unanimously.

C. **PUBLIC FORUM:** Chairman Bare called for speakers.

Barbara Mayall – Pensacola FL

Ms. Mayall asked who had the authority to decide whether the elected officials pray before a meeting or not. She didn't think staff had the authority. She thought the citizens should be able to decide if there is a prayer.

Mr. Steve Dana - Pensacola FL

Mr. Dana said he worked for the City of Pensacola and served on the public advisory group committee for the Pensacola Bay Bridge during its project development and environmental study development. He said he was familiar with the project and the direction FDOT was going. The project boundaries end right at the intersection of 17th Avenue and Bayfront. He said they thought the intersection was not the best solution for their community.

The community, along with architects and planners, developed another solution for the intersection. They presented their plan to FDOT and FDOT verbally said it works and was good. FDOT said they were not presenting it in their reports because it is outside the project boundary.

Mr. Dana asked the board to consider it in concept as a viable solution and option for the community. He said it was safer as it removes high speed perpendicular contact points. He said it was better from a FEMA and emergency management standpoint. He said it allows for a freer traffic flow in and out of the communities. He asked for support from the elected officials to allow FDOT to review it more officially.

Commissioner Robertson said this was not a part of what they discussed earlier with Gulf Breeze. He said it was on the Pensacola side. He said it was not on the agenda.

Commissioner Robertson moved to direct staff to draft a resolution asking FDOT to consider the Pensacola Bay Bridge public advisory group's recommendation, for the Pensacola site landing in the bridge replacement design, and Councilman Wingate seconded the motion.

Commissioner Robertson said it sounded like something that is safer in regards to storms. He asked the FDOT and FDOT's engineers and designers to consider because it was a result of a lot of study from committee members. He asked to at least consider the alternative.

Commissioner Robinson said he thought the item was to be presented when they moved all the way forward to the add ons. He said the committee that was evaluating the MOT made two motions. There was a motion to the normal things that they look at with an MOT, but this was brought forward to the group to evaluate. He said he was supportive of what was there. He said he did not think any of the jurisdictions that were asking to look at it had any money, but they would like to have it at least evaluated to see if in the event it was given the time and merit, to see if it could be done. He said he fully supported it in concept.

Ms. Washnock asked for clarification of the motion. She asked if it was to support the report that was coming on the Maintenance of Traffic (MOT) plan.

Chairman Bare said Commissioner Robertson wanted a resolution in support.

Commissioner Robertson said he was not aware that it was an add on later. He said the presentation was made now rather than during the add on. He said he did not know if they were going to hear it again as a

review study, and there was a committee that studied it. He said it made a lot of sense for local architects and engineers to design. He said he liked the design and wanted a resolution from the committee to say to please consider it. He said when building a \$500 million bridge, it was worth it to pay a little more to elevate the main access.

Chairman Bare said there were recommendations and conceptual recommendations to the MOT. He asked if this was included within what Mr. Dana was speaking about.

Commissioner Robinson said they were two separate issues.

Councilman Spencer said there were two separate items being discussed. He said the one Mr. Dana is referring to was being discussed presently and was a byproduct of the maintenance of traffic subcommittee. He said this particular scheme was a product of professional designers, particularly those that were in the 17th Avenue area. He said a design included the input of a traffic engineer as well as planners and architects. He said in making a presentation to the committee about the maintenance of traffic standards they were going to recommend this design at the Pensacola landfall be included. He said after inclusion he had the opportunity to bring up the alternative design. He said after Mr. Dana's introduction, and Commissioner Robertson's motion, it was appropriate to take action. He said they were not seeking a funding obligation.

There was general discussion and clarification that the motion on the floor was not the same as the MOT Working Group's recommendation which would be addressed later in the meeting.

Commissioner Doug Underhill said he thought traffic in the area has essentially cut waterfront access off and that was a problem with the new bridge, and that the additional through traffic will only increase that problem if it wasn't resolved now. He said this was their last best chance to return the access of that waterfront area to the community. He said the motion on the floor was a good motion, even though the citizens would not have the opportunity for more input.

Mr. Dana said there was public involvement. He further stated that the group was a volunteer group of local citizens. He said the general public was informally engaged and was aware of the recommendations. He said FDOT was part of the public meeting process.

There was further discussion and some concern that there may not be enough public involvement at the FDOT level, and that seeking it could slow the schedule. Mr. Paulk said FDOT is committed to the set schedule.

Commissioner Robinson said the only motion was to ask FDOT to evaluate the process to at least put it forward so the door is not closed. He said for anything to happen they would have to figure out funding and public input. He said as part of the working group he supported it because he thought it had some viable options to be at least be evaluated.

Chairman Bare said his concern was that they were looking at projects that would be funded separately, and questioned how that would affect other projects they are trying to get funded.

Councilman Wu said his main concern was that it took so long just to get to this point. He said he was against anything that would set the project back.

Councilman Spencer said he was in favor of Commissioner Robertson's motion.

Chairman Bare said the motion would direct the staff to create a resolution in support of the work product of the group named Vision Pensacola.

The motion passed unanimously.

D. CONSENT AGENDA:

1. Approval of February 11, 2015 Meeting Minutes - Chairman Bare called for action on the February 11, 2015 meeting minutes. Commissioner Rob Williamson asked that the February 11, 2015 minutes be corrected to reflect that he attended the meeting.

Commissioner Robinson moved for approval of the February 11, 2015 minutes. The motion was seconded by Councilman Wingate and unanimously approved.

E. REVIEW/INFORMATION ITEMS:

F. ACTION ITEMS:

1. Consideration of Resolution FL-AL 15-15 Supporting the Progression of the Perdido Key Drive PD&E Study for Roadway Design Improvements to Determine the Formal Purpose and Necessary Improvements that will Serve to Enhance the Community with an Attractive Streetscape, Multi-Modal Transportation and Pedestrian Access – Enclosure K –

Councilman Messick moved to authorize the TPO chairman to sign Resolution FL-AL 15-15 supporting the progression of the Perdido Key Drive PD&E Study for roadway design improvements to determine the formal purpose and necessary improvements that will serve to enhance the community with an attractive streetscape, multi-modal transportation and pedestrian access. The motion was seconded by Mayor Dannheisser.

Ms. Washnock advised the item was considered by Escambia County and a letter of support from the Northwest Florida Regional TPO was included in the agenda packet.

Commissioner Underhill said there was a change of vocabulary in the last sentence where it said "Will serve to enhance the community with an attractive streetscape, multi-modal transportation and pedestrian access." He said they were striking previous terminology that called for a four lane. He said it was a reflection of the overwhelming will of the citizens in the area, as well as the assessment and analysis of the development potential of Perdido Key. He said that while there is still certainly some development potential there is a conservation plan that is now in effect that places some very strict limitations on the ultimate development of the Key. He said their transportation planning for the Key and areas around it should be based on that information.

Ms. Mae Dean introduced herself as the president of the Perdido Key Association. They are the property owners and residents of Perdido Key. She said in 2011 a survey of the property owners was

conducted, with a 30% response rate, and 68% strongly agreed that Perdido Key Drive should be a two-lane road. Seventy-seven (77)% agreed that they needed an off-road pedestrian path. She said she would like to make a presentation to the CAC in June about the pedestrian path. She welcomed the proposal and asked the TPO to also support it.

Commissioner Underhill asked Ms. Dean to also make this presentation for the bike path to the TPO.

The motion passed unanimously.

2. Consideration of Resolution FL-AL 15-13 Reaffirming the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement - Enclosure A -

Councilman Wingate moved to authorize the TPO chairman to sign Resolution FL-AL 15-13 reaffirming the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement. The motion was seconded by Commissioner Underhill.

Ms. Jill Lavender advised that the agreement was between the TPO, FDOT, the local airports, and operators of transit. She asked for reaffirmation of the agreement.

The motion passed unanimously.

2. Consideration of Resolution FL-AL 15-14 Amending the FY 2015-2019 Transportation Improvement Program to add Design and Construction Funds for a Signal Upgrade and Extended Turn Lane on SR 95 (US29) and Reconstruction of CR 184 (Muscogee Road) with Design being Completed by Escambia County - Enclosure B -

Commissioner Underhill moved to authorize the TPO chairman to sign Resolution FL-AL 15-14 amending the FY 2015-2019 Transportation Improvement Program (TIP) to add design and construction funds for a signal upgrade and extended turn lane on SR 95 (US29) and reconstruction of CR 184 (Muscogee Road) with design being completed by Escambia County. The motion was seconded by Councilman Johnson.

Mr. Bryant Paulk said the funds were state economic development funds that were made available and must pass through FDOT to Escambia County. He asked to amend the current TIP to add construction funds of approximately \$1.9 million.

A roll call vote was taken:

Commissioner Gruber	Yes
Commissioner Robinson	Yes
Commissioner Underhill	Yes
Commissioner Barry	Yes
Commissioner May	Absent
Commissioner Robertson	Yes
Mayor Dannheisser	Yes
Councilman Hinote	Yes

Councilman Spencer	Yes
Councilman Bare	Yes
Councilman Wingate	Yes
Councilman Wu	Yes
Commissioner Rob Williamson	Yes
Commissioner Salter	Yes
Commissioner Lynchard	Yes
Commissioner Jay Williamamson	Yes
Councilman Johnson	Yes

The motion passed unanimously.

3. Consideration of Resolution FL-AL 15-08 adopting the FY2015-FY2016 Unified Planning Work Program (UPWP) Year 2 (FY 2016) Amendments - Enclosure C

Councilman Johnson moved to authorize the TPO chairman to sign Resolution FL-AL 15-08 adopting the FY2015-FY2016 Unified Planning Work Program (UPWP) Year 2 (FY 2016) amendments. Councilman Wingate seconded the motion.

Mr. Gary Kramer said the plan was adopted in 2014, and was now amended for the upcoming second year. All comments received were addressed. He said since the draft of the plan was posted online two additional drafts were done due to modifications. Mr. Kramer said a draft went out on April 1, 2015. There was a modification authorized by the transportation director, and the Orange Beach transit feasibility study was added.

Mr. Kramer said the Technical Coordinating committee recommended approval.

The motion passed unanimously.

4. Consideration of Resolution FL-AL 15-12 Adopting the Congestion Management Process Plan (CMPP) Minor Update - Enclosure D -

Commissioner Lynchard moved to authorize the TPO chairman to sign Resolution FL-AL 15-12 adopting the Congestion Management Process Plan (CMPP) minor update. Commissioner Underhill seconded the motion.

Ms. Jenny Cook said the plan documents the level of traffic congestion in the urbanized area. She reviewed the plan and two comments received since the TPO meeting in February 2015.

The motion passed unanimously.

5. Consideration of Resolution FL-AL 15-11 Adopting the Transportation Alternatives Program (TAP) Ranked Projects - Enclosure E -

Commissioner Underhill moved to authorize the TPO chairman to sign Resolution FL-AL 15-11 adopting the TAP ranked projects, Councilman Wingate seconded.

Ms. Cook said she was asking for the TPO's approval of the projects as ranked at a workshop. Thirteen applications were received. A workshop was held on March 19, 2015. The deadline for letters of support was extended to March 30, 2014. Applications were submitted to FDOT on April 1, 2015.

Ms. Cook said she was asking for the TPO's approval of the alternative that the TCC recommended.

Commissioner Robinson said there was an original ranking, and there were scores, and some projects were eliminated. He mentioned the Pensacola Beach ferry service project which he considered critical to establish alternate transportation options to Pensacola Beach. He was concerned about that ranking and why 15 points were lost.

Ms. Cook said they produced a ranking in the TAP workshop based on the criteria. She said there were 13 applications submitted, of which 3 are exempt, from Santa Rosa County, that were already in the five year work program. She said what is being presented is the list that came out of on the TAP workshop per the criteria. She said the problem is the Pensacola Beach ferry loading site project is very unique. She said the current adopted prioritization criteria is written with a focus on sidewalks with street improvements and has typical impacts for a sidewalk project. It is parallel to the street itself and it is next to the project area. She said as discussed in the TAP workshop the area looked into the corridor and affected project area for the beach ferry landing site. They examined the different flow of traffic and bicycle/pedestrian movement related to the potential projects. She said the project is not limited to just parallel impacts so in effect the application with the current criteria safety design does not allow the ferry application to be fairly scored. It shows there is influx and outflux of pedestrians from the surrounding parking lots and commercial destinations.

Ms. Cook showed a map of the crash data. It was suggested at the workshop that a different ranking Pensacola Beach ferry would be #4. Ms. Cook said she made a presentation to the Technical Coordinating Committee that morning and they recommended this ranking. Chairman Bare said the ferry was ranked at 12.5 points.

Commissioner Jay Williamson wanted to make sure he understood that this was the one for the motion. He said the Pace Lane project was important to the Pace community because they were going to give access to people to shop for necessities. He said it was more important than recreation.

Chairman Bare said he went to the TAP workshop. He thought there was more of a disparity between projects. Ms. Cook said 20 was the normal. Chairman Bare said a number of the Escambia County projects did not have strong public support. He said the Santa Rosa projects had more support.

The motion passed unanimously.

6. Consideration of Resolution FL-AL 15-09 Authorizing TPO Staff to Begin Negotiations with Atkins North America, Inc. on the General Planning Consultant (GPC) Contract - Enclosure F -

Commissioner Robinson moved to authorize the TPO chairman to sign Resolution FL-AL 15-09 authorizing TPO staff to begin negotiations with Atkins North America, Inc. on the GPC contract, Councilman Wingate seconded the motion. The motion passed unanimously.

Ms. Lavender said the process to select a new planning consultant for a three-year term started last fall. The current contract ends in October 2015. Two letters of interest were received. The selection committee met in November 2014. Technical proposals were submitted by the January 7, 2015 deadline. The selection committee evaluated the technical proposals and heard presentations by the two teams. The TPOs were being asked for final approval in order to start negotiations with the selected firm.

The two firms that submitted technical proposals were Nelson/Nygaard Consulting Associates, Inc. and Atkins North America, Inc. The proposals were evaluated at the February 18, 2015 workshop with presentations. Nelson/Nygaard received 517 points, and Atkins North America, Inc. received 672 points.

Ms. Lavender asked the TPO for approval to begin negotiations with Atkins North America, Inc.

The motion passed unanimously.

7. Consideration of Resolution FL-AL 15-10 to Recommend a Single Designated Community Transportation Coordinator (CTC) for Santa Rosa County - Enclosure G -

Mayor Dannheisser moved to authorize the TPO chairman to sign Resolution FL-AL 15-10 to recommend a single designated CTC for Santa Rosa County for a five-year contract beginning July 1, 2015 , and to authorize the TPO chairman to sign a vehicle lease agreement with the selected CTC for the same time period. The motion was seconded by Commissioner Robinson.

Mr. Vanselow said the item was for approval of a CTC for Santa Rosa County and to authorize the chairman to sign a vehicle lease agreement. He said the TPO conducted a Request for Proposals and solicited for a CTC for Santa Rosa County. A mandatory pre proposal conference was held. Six firms attended the meeting; however, only two firms submitted proposals: MV Transportation and Tri-County Community Council, Inc. Presentations were made to the technical review committee and the committee ranked Tri-County Community Council, Inc. first. The Santa Rosa County Local Coordinating Board met and approved a motion to recommend Tri-County Community Council, Inc. to serve as the CTC for Santa Rosa County.

The motion passed unanimously.

8. Recommendation to Approve Updated Citizens' Advisory Committee Membership - Enclosure H -

Commissioner Robertson moved to authorize the TPO chairman to approve updated Citizens' Advisory Committee Membership. The motion was seconded by Mayor Dannheisser.

Ms. Whitehurst said CAC members that had three or more unexcused absences since July 2013 were contacted. Three members resigned as a result. An updated membership roster was included in the agenda packet.

The motion passed unanimously.

9. Consideration of Citizens' Advisory Committee (CAC) Membership application for Seven (7) CAC Members - Enclosure I -

Commissioner Underhill moved to approve CAC membership applications for seven citizens applying for CAC membership, Commissioner Robinson seconded.

Ms. Brandi Whitehurst presented for approval seven citizens requesting CAC membership.

Mr. Jim Roberts, one of the persons submitting application for CAC membership, addressed the TPO. He said he had extensive communications experience. He thanked the TPO for their consideration.

Ms. Josie Cottie, also a CAC applicant, addressed the TPO. She introduced herself as president of the United Peninsula Association. She thanked the TPO for their consideration.

Mr. Alex Niedermayer, applicant for the CAC addressed the TPO next. He advised he was a citizen with interest in becoming a CAC member. He thanked the TPO for their consideration.

Ms. Whitehurst said with the seven new members there would be a total of 29 CAC members.

The motion passed unanimously.

Commissioner Robinson asked that names be attached to the CAC map with numbers.

10. Appointment of Nominating Committee for the Election of TPO and Advisory Committee Chairman and Vice-Chairman for FY2015-2016 - Enclosure J –

Councilman Johnson moved to appoint a nominating committee for the election of TPO chairman and vice-chairman for FY 2015-2016, Commissioner Robertson seconded the motion.

Ms. Washnock advised the nominations were pertinent to an election in June 2015 for the chairman and vice-chairman. She asked for three members and one alternate to serve on the committee.

The following volunteered to serve on the committee: Commissioner Gruber, Commissioner Rob Williamson, Commissioner Underhill, and Councilman Wingate will serve as the alternate.

The motion passed unanimously.

11. Add On Item - Resolution FL-AL 15-16 approving the Scope of Services and Notice to Proceed for a Transit Feasibility Study of Orange Beach and surrounding areas –

Councilman Johnson moved to authorize the TPO chairman to sign Resolution FL-AL 15-16 approving the Scope of Services and Notice to Proceed for a Transit Feasibility Study of Orange Beach and surrounding areas. Commissioner Robinson seconded the motion.

Ms. Garrett said the request for approval of the scope of services and notice to proceed for a transit feasibility study was from the City of Orange Beach in support of Baldwin County. The item was brought forward at this time in an effort to collect seasonal data that starts in May.

The motion passed unanimously.

12. Add On Item – Resolution FL-AL 15-17 Maintenance of Traffic (MOT) Plan Recommendations for the Pensacola Bay Bridge Replacement Project –

Commissioner Robinson moved to authorize the TPO chairman to sign Resolution FL-AL 15-17 supporting the MOT Plan Recommendations for the Pensacola Bay Bridge replacement project. Councilman Wingate seconded the motion.

Councilman Spencer presented the item. A handout was provided of the subcommittee MOT recommendations. Councilman Spencer served on the committee with Mayor Dannheisser, Commissioner Robinson, and Commissioner Lynchard. He said the purpose of the committee was to see if they could identify some traffic management practices that could be taken to minimize the chances of traffic delays and congestion during the bridge replacement construction. He said the bridge dealt with two landings. The committee sought to find recommendations that could be incorporated into the design/build bid package. He reviewed the recommendations in the handout in detail.

Recommendation #1 – Maintain optimal speed of 35 miles per hour

Recommendation #2 – Construction activity limited at approaches between 5:00 am and 9:00 p.m.

Recommendation #3 – Positioning of tow vehicles - FDOT road ranger service

Recommendation #4 – Create Intelligent Transportation Systems (ITS) plan

Recommendation #5 – Provide a designated contractor employee off-site parking location and shuttle

Recommendation #6 – Provide plan to stage materials away from the construction site

Recommendation #7 – Bi-monthly meetings to review contractor progress

Councilman Spencer said the goal was to go above and beyond the standard practices that are considered to manage traffic during road construction projects.

Commissioner Robinson said he was concerned that they would be adding any cost; however, he saw minimal cost related items. He said every jurisdiction represented can go back to their citizens, because the bridge is going to affect everyone within two counties and multiple cities. He said municipal and county staffs were there throughout the process. He supported the recommendations and wanted to forward them to FDOT so they can see how they can work with their contractor.

Chairman Bare referred to the conceptual recommendations and asked if they were included in the resolution. Councilman Spencer said they were included. Mayor Dannheisser said he supported the recommendations.

Mayor Dannheisser made a substitute motion to modify the wording in the second to last paragraph of the proposed Resolution FL-AL 15-17 to read, “The Florida-Alabama TPO hereby supports the Maintenance of Traffic (MOT) Plan Recommendations for the Pensacola Bay Bridge Reconstruction that was presented to the TPO on April 8th 2015 and urges the Florida Department of Transportation to incorporate those recommendations into the design/build criteria for the Pensacola Bay Bridge.” Commissioner Robinson seconded the motion. The motion passed unanimously.

Commissioner Rob Williamson asked if Mr. Paulk from FDOT had an opportunity to look at the recommendations and asked for Mr. Paulk's comments.

Mayor Dannheisser said before the recommendations were adopted, they instructed the consultants to work with the staffs of the four government entities directly involved, as well as to work with the FDOT staff.

Mr. Paulk said the information had been informally transmitted to FDOT and he stated that FDOT reserved the right for a final reading based on the action of the TPO. He said FDOT would review the information and determine what is applicable to the project.

Commissioner Rob Williamson asked if FDOT had any objections when the recommendations were brought forward.

Mr. Paulk said historically speaking when FDOT does a design build project, FDOT does not dictate a maintenance of traffic plan because it restricts some of the creativity of the design build firms. He said the intention of FDOT with the information is to make it available to all the design build firms that are interested, and encourage them to utilize the information.

Chairman Bare stated that the TPO could not tell FDOT what to do with the information. He had one question about the recommendations. Recommendation No. 6 "Provide a plan to stage materials away from the construction site designed to avoid traffic conflicts to the extent practical, including the use of barges and Port of Pensacola property." He asked Councilman Spencer if they had any discussions with staff at the city about that.

Councilman Spencer said he did not solicit that answer in the timeframe that he served on the subcommittee. He said prior to this entity being formed, the City of Pensacola administration, particularly the mayor, had expressed its support of the project, including the use of the Port of Pensacola if necessary, and as is practical.

Chairman Bare said during the TCC meeting there was some concern expressed regarding dictating things for the design/build contract. He said it sounded like even if they urged them to utilize it, it was not something FDOT would necessarily dictate.

Chairman Bare called for a vote on the substitute motion.

The motion passed with one opposing vote.

G. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) UPDATE

Mr. Paulk presented an update on the proposed Bay Front Parkway feasibility study. He provided a handout. The kick-off meeting is scheduled for April 30, 2015 in Pensacola FL. FDOT expects the study to be done and ready for presentation to the TPO in early 2016.

H. REVIEW/INFORMATION ITEMS:

1. Review of the Draft FL-AL TPO FY 2016-2020 Transportation Improvement Program (TIP) - Enclosure L - Mr. Kramer asked that comments regarding the TIP be received by May 1, 2015. The TIP will be presented to the TPO for action at the next TPO meeting.
2. Florida-Alabama TPO FY 2017-2021 Project Priorities - Enclosure M – Mr. Kramer said the public workshops will start May 4, 2015. Priorities are being expedited this year due to the legislature meeting in January 2016. The priorities will be presented to the TPO for adoption in July 2015.

Commissioner Robinson said one of the priorities impacting several counties including Baldwin County, concerned what may be going forward with the I-10/Beulah interchange. While there were some items related to the connector, there was nothing related to the interchange on the SIS list. He asked what the status of the interchange is in regards to priorities. He said Escambia County considers it as a priority. He said Escambia, Santa Rosa, and Baldwin County residents use Interstate 10 to go to work.

Mr. Kramer said the interchange is in the Long Range Plan. Commissioner Robinson said he expected to see the project in the process because it was an item resulting from the County asking Federal Highway about plans. He expected to see Beulah Highway interchange somewhere in the plan to allow them to move forward. Mr. Kramer said if it isn't in the Cost Feasible Plan, they can talk to the County's staff about making an amendment.

3. Review of Draft 2040 Florida-Alabama Long Range Transportation Plan (LRTP) Needs Assessment - Enclosure N – Mr. Wiley Page said the LRTP serves as a blueprint for the transportation needs through the year 2040 identifying projects. The plan is done every five years. The existing plan was adopted in November 2010. The goal is to have the new plan by November 2015.

Mr. Page said Atkins and TPO staff are currently developing the Needs Plan. The Needs Plan is developed by forecasting all the socio-economic data such as population and employment. Now they are in the process of finalizing development of the alternatives that they will use to test the projects to see if they meet the goals. There are various types of projects. It will be a multi modal plan.

Mr. Page reviewed the forecasted growth. Total population in 2010 was approximately 420,000 and should grow to over 563,000 by 2040.

Mr. Page said there are a considerable number of committed projects that will be open for traffic by the year 2019. The Pensacola Bay Bridge will not be open that early although it is moving forward.

Mr. Page said the Needs Plan was presented during public workshops in March 2015. The TPO staff has been presenting the information since August 2014 to various community groups.

Mr. Page said in the agenda package there was a list of the proposed Needs Plan projects. He reviewed several projects.

Mr. Page said the next step is to test them. He said they may need to use the regional traffic demand model to determine how well they have addressed the deficiencies. He said information will be presented to the TPO and advisory committees in June 2015. There will also be a steering committee meeting before the June meetings. Action to adopt the Needs Plan is expected to be taken in June 2015.

4. Review of Draft FL-AL TPO and Advisory Committee Bylaws Update - Enclosure O – Ms. Washnock advised it was time to review and update the bylaws. Recommended changes were reflected in the agenda package. At the TCC meeting that day, when reviewing the bylaws, it was recommended to take the existing bylaws, make your own recommendations, and compare to what the staff and chairman have put together.

Ms. Washnock said it was also recommended by the TCC to have a workshop on the bylaws. Ms. Washnock said in order to have a workshop direction from the TPO was needed.

Mayor Dannheisser referred to item 1.09 in the bylaws. He said it indicated that if a TPO member wanted to put something on the agenda the member had to communicate with the chairman being mindful to Sunshine issues. He asked to leave in the language that they had, that a member of the TPO can communicate to the staff as well.

Ms. Washnock asked that comments for the agenda be given to her directly by May 8, 2015 for the next meeting. She said the TCC requested that a workshop be scheduled including all the committees.

Chairman Bare addressed the topic of who the comments should go to. He said people will send them to staff, but ultimately it is the chairman who approves the agenda. He said the chairman needs to be aware of all the items that are going on the agenda. He said a lot of changes he made were to vest the authority within the TPO. He said although there are advisory boards, he thought only the TPO chairman should be able to call meetings. He also said there should be a way for the TCC and CAC to suggest items for the agenda, although they should not be able to unilaterally add items to the agenda.

Chairman Bare said the power to add items to the agenda should be exclusively given to the TPO membership. He thought they should take the authorization aspect away from the TPO chairman, because it puts the TPO chairman in an awkward position when there is a disagreement. He said any member of the TPO can bring something forward and it requires a two-thirds vote.

Chairman Bare suggested having a committee look at the bylaws, with representation from the TCC and CAC. He said ultimately the TPO decides what the bylaws say.

5. FDOT Strategic Intermodal System (SIS) Update - Enclosure P – Mr. Edmonston presented an update with a slide presentation. He reviewed the different types of facilities, and different types of matches for projects.

Mr. Chris Edmonston spoke on funding matches and what FDOT requires. Mr. Edmonston spoke next on project prioritization.

Commissioner Barry asked if FDOT is open to adding facilities to the SIS if they qualify, because he has a corridor he would like to suggest. Mr. Edmonston asked that Commissioner Barry contact him.

Mr. Edmonston said the SIS tool basically looks at the six goals of the Florida Transportation Plan (FTP). He said it is for highway and road connector projects. He said the tool uses data from the U.S. Census Bureau, FDOT safety data, bridge data, and transportation statistics office data that they collect. He said it measures highway projects across the six goals of the FTP which are safety, maintenance, mobility, connectivity, economic growth, and environmental stewardship in livable communities.

Mr. Edmonston said FDOT has a ten-year Work Plan for the SIS. He said they have a SIS Cost Feasible Plan. He said the two plans make up what the TPO calls their Long Range Transportation Plan. He said FDOT has an unfunded Needs Plan.

Mr. Edmonston said statewide FDOT has a \$12.8 billion Work Program covering Fiscal Years 2015-2020. Highways are the largest component. He said in FDOT's five-year Work Program FDOT has \$154 million for highway projects. In the Cost Feasible Plan FDOT has \$161 million for highway projects.

Mr. Edmonston said FDOT is going to adopt their Work Program July 1, 2015. He said next year they would work on a Cost Feasible Plan which will extend out to 2045. The SIS unfunded needs would kick off in 2016 and finish by the end of 2017.

Councilman Wu said there was interest in starting Amtrak. He asked if SIS funds could be used for Amtrak. Mr. Edmonston said SIS funds could not be used until it is designated and there is some activity at the Amtrak stations.

INFORMATION ITEMS: - Enclosure Q - C

- TPO Meeting Schedule
- Letter to ALDOT Regarding Administrative Amendment to the FY 15-19 TIP for CR99
- Email from FDOT Regarding 12th Avenue/Bayou Boulevard
- SR 196/Bayfront Parkway Feasibility Study Kick-off Meeting Flyer

ADJOURN: There being no further business the meeting was adjourned.

<p>Approved by TPO</p> <p>Date: <u>June 10, 2015</u></p> <p>Signed: _____</p>
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