

FLORIDA-ALABAMA CITIZENS' ADVISORY COMMITTEE (CAC) MEETING MINUTES
WEST FLORIDA REGIONAL PLANNING COUNCIL (Designated staff)
West Florida Regional Planning Council
4081 E. Olive Road, Pensacola, Florida

June 6, 2016

Members Attending:

Jim Hunt, Chairman
Barbara Mayall, Vice-Chairman
Mike Kilmer
Marie Kammerdiener
Pat McClellan
John Ellis
Vernon Compton
Buzz Morley
Anne Bennett
Ralph Agnew
Thomas Steinburg
Jim Roberts

Others Attending:

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| John Alaghemand | DRMP |
| Ryan Fetchko | VHB/FDOT D3 |
| Christy Johnson | FDOT |
| Tori Wilson | FDOT |
| Jim DeVries | Consultant for Escambia County |
| David Forte | Escambia County |
| Alan Gray | First City Development |
| Will Isern | Pensacola News Journal |
| Leslie Statler | City of Pensacola |
| Timothy Bustos | Consultant for the City of Gulf Breeze |
| Jenny Cook | WFRPC Staff |
| Brittany Ellers | WFRPC Staff |
| Gary Kramer | WFRPC Staff |
| Jill Lavender | WFRPC Staff |
| Mary Beth Washnock | WFRPC Transportation Planning Manager |
| Brian Youpatoff | WFRPC Staff |
| Amanda Weber | WFRPC Staff |

A. CALL TO ORDER - Chairman Hunt called the meeting to order.

B. APPROVAL OF AGENDA

Chairman Hunt called for approval of the agenda with one change to add an Add-On Item as item number 12, Consideration of Resolution FL-AL 16-18 Adopting the FY 2017 Transportation Alternatives Program (TAP) Project Ranking Criteria, under Action items.

Mr. Ellis moved to approve the agenda. Ms. Mayall seconded the motion and it was passed unanimously to include the Add-On item.

C. PUBLIC FORUM

Ms. Mayall discussed Ms. Lara McKnight's concern about speeding and racing issues in her area. Ms. McKnight is from the Scenic Heights Neighborhood Association. The Association would like to address speeding issues in their neighborhood. They are greatly concerned about the children because there is an elementary school, parks, and a store children like to walk to. It is a continued problem. There is also street racing on Leesway Boulevard, Forest Glen Drive, Hilltop Drive, Flax Road, and places behind the airport. They are currently trying to put together an organized plan for resolving this problem. Ms. McKnight further mentioned that there are crosswalks that need protection. There are bicyclists that love to ride in the area and they want to make sure it is safe.

Ms. Bennett added that a signal on Jackson Street is blocked by tree limbs. Mr. Gray stated that if there is ever a safety concern to dial 311.

D. CONSENT

1. Approval of April 2016 minutes

Chairman Hunt called for approval of the April 2016 minutes.

Ms. Mayall moved to approve the April 2016 minutes. Ms. Kammerdiener seconded the motion and it was passed unanimously.

2. Consideration of membership Certifications for the Escambia County and Santa Rosa County Transportation Disadvantaged Coordinating Boards
This item was not discussed by the committee.

E. ACTION ITEMS

1. Consideration of Resolution FL-AL 16-16 Adopting the Florida-Alabama Transportation Planning Organization (TPO) Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) and Authorizing an Administrative Amendment to the FY 2017 – FY 2021 TIP to include the Projects in the Florida Department of Transportation's Variance Report

Mr. Kramer, WFRPC staff, presented. Mr. Kramer stated that comments were due in April and that the comments received are included in the Agenda on page 7 as well as the Florida Department of Transportation (FDOT) Variance Report on page 12. The TIP was revised after reviewing the comments and a link was provided. Mr. Kramer stated that if there are any questions regarding the Variance Report to please see Christy Johnson with FDOT.

Ms. Mayall asked for clarification on the changes. Mr. Kramer stated that the mileage of projects was updated. Ms. Mayall referred to number 3 on page 10 and asked that if it says "insufficient funding" if that means it will not move forward? Mr. Kramer stated no, funding will be looked at as the project develops. Mr. Forte added that the project is still in the works and that the design is still needed.

Ms. Bennett moved to recommend the TPO authorize the TPO chairman sign Resolution FL-AL 16-16 Adopting the Florida-Alabama Transportation Planning Organization (TPO) Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) and Authorizing an Administrative Amendment to the FY 2017 – FY 2021 TIP to include the Projects in the Florida Department of Transportation’s Variance Report. Mr. Ellis seconded the motion and it was passed unanimously.

2. Consideration of Resolution FL-AL 16-20 Approving the 2016 Title VI and Nondiscrimination Policy and Plan Including Limited English Proficiency

Ms. Ellers, WFRPC Staff, discussed that it was last updated in 2009. There has been a few minor changes with mostly administrative modifications. Ms. Ellers stated that FDOT (Florida Department of Transportation), FHWA (Federal Highway Administration), and FTA (Federal Transit Administration) requirements are met to ensure compliance with Title VI of the Civil Rights Act of 1964.

Mr. Compton moved to recommend the TPO authorize the TPO chairman sign Resolution FL-AL 16-20 approving the 2016 Title VI and Nondiscrimination Policy and Plan including Limited English Proficiency. Ms. Mayall seconded the motion and it was passed unanimously.

3. Consideration of Resolution FL-AL 16-21 Adopting the Scope of Services for the State Road (SR) 10A (US90) (East Cervantes Street) from North 9th Avenue to East Gonzales Street Corridor Management Plan (CMP) and Authorizing Execution of Consultant Task Order

Mr. Youpatoff, WFRPC staff, presented and stated that additional intersections were added to compliment the current SR 10A (US 90) West Cervantes Street/Mobile Highway, from North A Street to Dominguez Street CMP and are included in the agenda. These additional intersections include Perry Avenue, 17th Avenue, 14th Avenue, 12th Avenue, and 9th Avenue. Mr. Youpatoff further noted that the TCC recommended that the radius be changed from 300 feet to a 500 feet radius pending financial viability. Analysis and language clarifications were added. Ms. Mayall recommended to notify the school on Perry Avenue.

Ms. Mayall moved to recommend the TPO authorize the TPO chairman to sign Resolution FL-AL 16-21 Adopting the Scope of Services for the State Road (SR) 10A (US90) (East Cervantes Street) from North 9th Avenue to East Gonzales Street Corridor Management Plan (CMP) and authorizing execution of consultant task order. Mr. Ellis seconded the motion and it was passed unanimously with the amendment to include media campaigns outdoors and in neighborhoods that they also recommended.

Mr. Ellis stated that things like this are a good idea to help make Pensacola a known bike-friendly city. Mr. Hunt further noted that it is important to include people who live there and who commute through. Signage may be a good idea to inform the public. Mr. Roberts stated that there are Light-emitting diode (LED) boards that can be rented and they are not too costly. Ms. Ellers stated that Public Involvement is always looking for ways to disseminate information and that if anyone has ideas or suggestions they are always welcome. Ms. Bennett asked if there are generic signs that can be used that are easy to change out when needed. Mr. Hunt

stated that there are.

4. Consideration of Resolution FL-AL 16-17 Adopting the Congestion Management Process Plan (CMPP) Minor Update

Ms. Cook, WFRPC staff, presented and stated that the level of service was recalculated. Ms. Cook discussed that she did not receive any formal concerns. Updated 2014 traffic counts were used as well as the level of service.

Mr. McClellan asked if the Alabama side is looked at as much as the Florida side. Ms. Cook replied that Baldwin County is looked at. Mr. McClellan asked that Baldwin County be looked at more diligently because it hasn't in the past.

Mr. McClellan moved to recommend the TPO authorize the TPO chairman to sign Resolution FL-AL 16-17 adopting the Congestion Management Process Plan (CMPP) Minor Update. Mr. Morley seconded the motion and it was passed unanimously to include the assurance of accurate Alabama Department of Transportation (ALDOT) traffic numbers and information.

5. Consideration of Resolution FL-AL 16-19 Approving the Florida-Alabama Transportation Planning Organization (TPO) Shared-Use Non-Motorized (SUN) Trail Project Priority List

Ms. Cook, WFRPC staff, gave a brief presentation with a handout included and stated that the program is managed by the Department of Environmental Protection. Ms. Cook stated that there were three projects requested to the TPO for priority consideration that were ranked. Project number 3 is contingent upon receiving a Resolution. Ms. Cook noted that it was recommended by the TCC.

Mr. Kilmer moved to recommend the TPO authorize the TPO chairman sign Resolution FL-AL 16-19 Approving the Florida-Alabama Transportation Planning Organization (TPO) Shared-Use Non-Motorized (SUN) Trail Project Priority List. Mr. Ellis seconded the motion and it was passed unanimously.

Mr. McLellan stated that he has safety concerns with bicyclist and pedestrian trails from the mainland to Perdido Key over the 42+ year old Theo Baars bridge that has no existing bicycle or pedestrian path and from the western entrance to Perdido Key from Alabama.

6. Consideration of a Letter from the Florida-Alabama Transportation Planning Organization (TPO) to the Florida Department of Transportation (FDOT) Requesting that a Project Development and Environment (PD&E) Study of Possible Replacement of the Overpass for State Road (SR) 399 Over US 98 in the City of Gulf Breeze be Conducted

Mr. Bustos, City of Gulf Breeze, presented. Mr. Bustos stated that with the new Pensacola Bay Bridge, capacity will be increased. Mr. Bustos further discussed that the current overpass over US 98 is over 50 years old and needs to be updated. Traffic volumes are predicted to increase to around 70,000 daily after the new Bay Bridge is complete. The overpass is at capacity now.

Ms. Bennett moved to recommend the TPO authorize the TPO chairman to consider a letter from the Florida-Alabama Transportation Planning Organization (TPO) to the Florida Department of Transportation (FDOT) Requesting that a Project Development and Environment (PD&E) study of possible replacement of the overpass for State Road (SR) 399 Over US 98 in the City of Gulf Breeze be Conducted. Mr. Compton seconded the motion and it was passed unanimously.

7. Consideration of Resolution FL-AL 16-23 Florida-Alabama Transportation Planning Organization (TPO) Supporting a Highway Safety Improvement Program (HSIP) Grant Application, Submitted by Santa Rosa County for US 90 Projects, to the Florida Department of Transportation (FDOT) and Supporting Implementation of Identified Projects

Mr. Ward, Santa Rosa County, presented and stated that Santa Rosa County did a safety audit on Highway 90. He stated that there has been about 1200 crashes and 12 fatalities. There is currently a Project Development and Environment (PD&E) study from the Escambia County line on Highway 90 to Glover Lane. Mr. Ward stated that there is a need for pavement marking upgrades and bicycle warning signs at Pond Creek Crossing. There is also a need for signal backplates and roadway lighting. Both bicycle and pedestrian lanes are needed. Updates are needed. Cost estimates were included in the Agenda.

Mr. Compton moved to recommend the TPO authorize the TPO chairman sign Resolution FL-AL 16-23 Florida-Alabama Transportation Planning Organization (TPO) supporting a Highway Safety Improvement Program (HSIP) grant application, submitted by Santa Rosa County for US 90 Projects, to the Florida Department of Transportation (FDOT) and supporting implementation of identified projects. Ms. Mayall seconded the motion and it was passed unanimously.

8. Election of Chairs and Vice Chairs for Fiscal Year (FY) 2017 (July 1, 2016 through June 30, 2017)

Mr. Youpatoff, WFRPC staff, presented. The committee discussed the selection of a Chairman and Vice Chairman. Ms. Mayall stated that she would like to see if staff can contact other committee members who are not attending to see if they are still interested in being on the committee such as Ryan Ward, Mack Thetford, Alex Niedermayer, and Gregg McBride. The committee discussed having Mr. Hunt continue to serve as Chairman and Mr. Vernon Compton to serve as Vice Chairman.

Ms. Mayall moved to recommend the TPO authorize the TPO chairman to approve election of chairs and vice chairs for Fiscal Year (FY) 2017 (July 1, 2016 through June 30, 2017). Ms. Kammerdiener seconded the motion and it was passed unanimously to elect Mr. Jim Hunt as Chair and Mr. Vernon Compton as Vice Chair for the Citizens' Advisory Committee (CAC).

9. Consideration of a Citizens' Advisory Committee (CAC) Application from Mr. Scott Kemp

Ms. Ellers, WFRPC staff, presented and stated that Mr. Kemp apologized for not being present. Ms. Ellers briefly spoke of Mr. Kemp's history and background and any other pertinent information.

Mr. Compton moved to recommend the TPO authorize the TPO chairman to consider the

Citizen's Advisory Committee (CAC) application from Mr. Scott Kemp. Ms. Mayall seconded the motion and it was passed unanimously.

10. Consideration of Resolution FL-AL 16-22 Adopting the Revised Fiscal Year (FY) 2017 – FY 2018 Florida-Alabama Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)

Ms. Washnock, WFRPC staff, presented. Ms. Washnock stated that the suggested changes by the Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Alabama Department of Transportation (ALDOT), and Federal Transit Administration (FTA) were made and the document is posted to the website. A link was provided in the Agenda. The UPWP will have an up to date budget and work program prior to July 1, 2016. Mr. Hunt asked if there is more funding for signage and that people should know more about events happening. Ms. Washnock stated that she can talk to Atkins about more signage. Ms. Mayall discussed that the parents of children, as well as the teachers, at the new school on Perry and Cervantes should also have access to information that will affect them.

Ms. Mayall moved to recommend the TPO authorize the TPO chairman to sign Resolution FL-AL 16-22 adopting the revised Fiscal Year (FY) 2017 – FY 2018 Florida-Alabama Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP). Mr. Roberts seconded the motion and it was passed unanimously.

11. Consideration of Requesting the Florida Department of Transportation (FDOT) Reconsider providing an Opportunity for Public Participation and Input from Local Government Entities Before a Firm is Awarded a Contract, Barring Any Legal Restrictions that Would Prohibit Such Input, In Regards to Design of the Pensacola Bay Bridge

Mr. Bustos, City of Gulf Breeze, presented. Mr. Bustos discussed asking the TPO to request FDOT to provide more avenues for public input. Mr. Roberts stated that there is a problem with public involvement and that everybody that should be getting the same kind of information does not. Ms. Bennett asked if there can be a motion to send someone from CAC to attend the Chipley meetings or to possibly have the meetings moved to Pensacola. Mr. Roberts asked if there is a possibility the meeting can be Skyped. Mr. Hunt stated that could be a possibility too.

Mr. McLellan moved to recommend the TPO authorize the TPO chairman to consider requesting the Florida Department of Transportation (FDOT) reconsider providing an opportunity for public participation and input from local government entities before a firm is awarded a contract, barring any legal restrictions that would prohibit such input, in Regards to design of the Pensacola Bay Bridge. Mr. Compton seconded the motion and it was passed unanimously.

12. Consideration of Resolution FL-AL 16-18 Adopting the FY 2017 Transportation Alternatives Program (TAP) Project Ranking Criteria

Ms. Cook, WFRPC staff, presented with a handout included. Ms. Cook stated that there were a total of 16 applications from the Florida-Alabama TPO area and they were ranked according to the adopted TPO Project Scoring Criteria. Ms. Cook further stated that number two on the handout is already in the work program. Accidents and crashes including bicycles and pedestrians were also looked at.

Mr. Ellis moved to recommend the TPO authorize the TPO chairman to sign Resolution FL-AL 16-18 adopting the FY 2017 Transportation Alternatives Program (TAP) Project Ranking Criteria. Mr. Kilmer seconded the motion and it was passed unanimously.

F. FDOT/ALDOT UPDATE

Ms. Johnson, Florida Department of Transportation (FDOT) Liaison, stated that there is a Perdido Key Project Development and Environment (PD&E) public hearing on Tuesday at 5:30 p.m. at the Perdido Bay Methodist church. There was no update from the Alabama Department of Transportation (ALDOT).

G. PRESENTATIONS

1. Review of Pensacola Bay Bridge Information Regarding Procurement of the Design-Build Contract and Plan for Distributing Information and Soliciting Comments After the Project is Awarded to a Design-Build Firm

Ms. Harrell, Florida Department of Transportation (FDOT), presented with a PowerPoint presentation. Ms. Harrell discussed that the budget is currently \$459,778,549. They are looking at having a nicer bridge with more aesthetics that does not look like your standard DOT Bridge. Ms. Harrell stated that the bridge will be four lanes with shoulder space and a refuge area. The channel through-way will be a 375 foot span and will meet Coast Guard requirements. They are committed to making it environmentally friendly. There are currently five firms in the phase II process that have been chosen to go forward. Ms. Harrell noted that the price proposal opening meeting is on July 7th at 10:30 a.m. and the selection meeting will be on July 18th at 8:30 a.m. Public and community involvement meetings are to be determined. The PowerPoint also included informational links. Ms. Bennett asked what if there are contractors that FDOT has had problems with in the past. Ms. Harrell replied that the Department of Transportation is very watchful of that and that they can be taken off the list, lose their bid, etc. The PowerPoint presentation will be posted on the West Florida Regional Planning Council (WFRPC) website so anyone can have access to it. Ms. Harrell pointed out that the bid location will be changed from Chipley to the Milton FDOT office.

2. Review of the I-110 Master Plan

Ms. Wilson, Florida Department of Transportation (FDOT) staff, introduced Mr. Ryan Fetchko, FDOT staff. Mr. Fetchko presented with a handout and stated that there will be a meeting at the Crown Plaza in Pensacola on June 21st from 5:30 to 6:30 p.m. Mr. Fetchko further stated that there must be an Interstate update every 8 to 10 years. The quality improvement plan is a two-tier process. The first tier is alternatives. The second tier is more specific and further planning, and then there is a final recommendation.

3. Review of the Draft Project Priorities Fiscal Year (FY) 2018 – FY 2022 Activities, Project Schedule and Responsibilities

Mr. Kramer, WFRPC staff, presented and stated that the Project Priorities schedule is included

in the Agenda. He will be seeking approval in September. A flyer is also included. Ms. Bennett asked if it is a list of prioritized projects. Mr. Kramer replied yes.

4. Progress Report on Implementation of the Regional Intelligent Transportation Systems (ITS) Plan

Ms. Lavender, WFRPC staff, presented with a PowerPoint presentation. Ms. Lavender discussed that the ITS program is implemented to use computers and communications to make travel smarter, faster, safer, and cost efficient. Ms. Lavender discussed recommended ITS improvements that were included in the PowerPoint presentation to include all three TPO's. The ITS includes safer and better ways to move goods to the market. Ms. Lavender further stated that an ITS subcommittee was created for Florida-Alabama TPO and that they meet monthly.

H. INFORMATION ITEMS (No Presentation)

The following items were included in the agenda package:

- 2016 TPO and Advisory Committee Meeting Schedule
- April 2016 Advisory Committee Meeting Minutes
- April 2016 TPO Actions Report
- Updated Interlocal Agreement Memorandum

I. OTHER BUSINESS – The next CAC meeting will be held on August 8, 2016 at 10:30 a.m. at the West Florida Regional Planning Council.

J. ADJOURN - There being no other business the meeting was adjourned at 1:26 p.m.